The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013*)



AQAR for the year (for example 2013-14)	2015-16
1. Details of the Institution	
1.1 Name of the Institution	J. H. Govt. P. G. College
1.2 Address Line 1	Civil Lines
Address Line 2	-
City/Town	Betul
State	Madhya Pradesh
Pin Code	460001
Institution e-mail address	hegjhpgcbet@mp.gov.in
Contact Nos.	07141 - 234244
Name of the Head of the Institution:	Dr. Satish Jain
Tel. No. with STD Code:	07141 - 231666

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

Dr. K. R. Magarde

7592234828

9425003022

dr.k.r.magarde@gmail.com

MPCOGN12934

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

EC (SC)/17/A&A/42.2 dated 16.9.2016

www.mp.highereducation.nic.in/betul

Web-link of the AQAR:

http://www.highereducation.nic.in/betul/AQAR 2015-16. doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of	Validity
51. NO.	Cycle	Ulade	COFA	Accreditation	Period
1	1 st Cycle	В	71.30	2007	5 Year
2	2 nd Cycle	\mathbf{B}^+	2.67	2016	5 Year
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC:

01.04.2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i.	AQAR	 (DD/MM/YYYY)4
ii.	AQAR	 (DD/MM/YYYY)
iii.	AQAR	 (DD/MM/YYYY)

- iv. AQAR______(DD/MM/YYYY)
- 1.9 Institutional Status

-		
University State	_ Central _ Deemed _ Private _	
Affiliated College	Yes V No	
Constituent College	Yes - No -	
Autonomous college of UGC	Yes - No -	
Regulatory Agency approved In	stitution Yes - No -	
(eg. AICTE, BCI, MCI, PCI, NO	21)	
True of Institution Co. educ		

Type of InstitutionCo-education \checkmark Men_Women	-					
Urban v Rural - Tribal	-					
Financial Status Grant-in-aid _ UGC 2(f) UGC 12B	٧					
Grant-in-aid + Self Financing - Totally Self-financing -						
1.10 Type of Faculty/Programme						
Arts V Science V Commerce V Law - PEI (Phys Edu))					
TEI (Edu) _ Engineering _ Health Science _ Management _						
Others (Specify)						
1.11 Name of the Affiliating University (for the Colleges) Barkatullah University, Bho	pal					

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	-	
University with Potential for Excellence	-	UGC-CPE -
DST Star Scheme	-	UGC-CE -
UGC-Special Assistance Programme	-	DST-FIST -
UGC-Innovative PG programmes	-	Any other (<i>Specify</i>) -
UGC-COP Programmes	-	

<u>2. IQAC Composition and Activities</u>

2.1 No. of Teachers	05
2.2 No. of Administrative/Technical staff	03
2.3 No. of students	02
2.4 No. of Management representatives	-
2.5 No. of Alumni	01
2. 6 No. of any other stakeholder and	
community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	02
2.9 Total No. of members	15
2.10 No. of IQAC meetings held	4

2.11 No. of meetings with various stakehol	ders:	No.	5	Faculty	2	
Non-Teaching Staff Students	1	Alumni	1	Others	1	
2.12 Has IQAC received any funding from	UGC du	ring the y	year?	Yes	No	V
If yes, mention the amount	-				_	

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

IQAC recommended for the augmentation of infrastructure.

IQAC monitored the effective implementation of academic calendar.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
• Getting the institution assessed	• The Principal of the institution
and accredited by NAAC.	Dr Satish Jain and one of the
• Meetings of IQAC with various	students of NSS Mr Krishna
stakeholders.	Bharke were awarded 'Laksman
• Preparation of strategies of	Singh Gaur' award by Higher
quality improvement of the	Education Department, MP.
institution.	
• Renovation of basketball ground.	
Establishment of I T Cell.	
Construction of one smart class.	

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether	the AQAR v	vas plac	ed in statutor	y body	Yes v	No	-
М	anagement	-	Syndicate	-	Any other bo	dy Je	IS
Provide the details of the action taken							
Aa	AQAR was ugmentation	review of infra	red in JBS astructure of	meetin the instit	g. Decisions aution.	were ta	aken for

Part – B

Criterion – I

<u>1. Curricular Aspects</u>

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	6	-	-	6
PG	15	-	4	15
UG	11	-	7	11
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	32	-	11	32
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options (ii) Pattern of programmes:

	Pattern	Number of programmes				
	Semester	26				
	Trimester	-				
	Annual	-				
1.3 Feedback from stakeholders* (On all aspects)	Alumni v Parents	Employers - Students V				
Mode of feedback :	Online - Manual	V Co-operating schools (for PEI) -				
*Please provide an analysis of the feedback in the Annexure						

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi are revised by the University/Higher Education Department of MP.

1.5 Any new Department/Centre introduced during the year. If yes, give details.



Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of	Total	Asst. Professors	Associate Professors	Professors	Others
permanent faculty	52	37	5	10	-

27

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst.		Associa	ite	Profes	sors	Others		Total	
	Professors		Profess	ors						
	R	V	R	V	R	V	R	V	R	V
	-	13	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	26	4
Presented papers	2	29	3
Resource Persons	-	2	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT enabled teaching.
- Various modes of Continuous Comprehensive Evaluation like role play, class room seminar, group discussion, power point presentation, surprise test were adopted.

- 2.7 Total No. of actual teaching days during this academic year
- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)
- of CCE were shown to the students.
- 2.9 No. of faculty members involved in curriculum 4 _ restructuring/revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop
- 2.10 Average percentage of attendance of students

2.11 Course/Programme wise

distribution of pass percentage :

Title of the	Total no. of		Ι	Division		
Programme	students appeared	Distinction %	I %	II %	III %	Pass %
B.A.	211	2%	25%	45%	23%	95%
B.Sc (Math)	104	10%	75%	10%	-	95%
B.Sc (Bio)	94	8%	70%	20%	-	98%
B.Sc(Micro)	17	18%	82%	-	-	100%
B.Sc(Bio Tech)	18	11%	89%	-	-	100%
B.Sc(CS)	56	11%	87%	-	-	98%
B.Com (Plan)	163	5%	45%	50%	-	95%
B.Com(Com App)	128	5%	50%	45%	-	100%
B.Com (Tax)	32	3%	97%	-	-	100%
BBA	34	6%	94%	-	-	100%
BCA	33	3%	97%	-	-	100%
M.A. (Hindi)	23	-	70%	30%	-	100%
M.A. (Sanskrit)	24	-	45%	55%		100%
M.A. (Sociology)	22	-	9%	76%	-	85%
M.A. (Economics)	20	-	80%	20%	-	100%
M.A. (History)	20	-	15%	55%	30%	100%
M.A. (Geography)	19	10%	70%	20%	-	100%
M.Sc (Maths)	35	-	40%	35%	15%	90%
M.Sc (Physics)	19	-	68%	26%	-	94.%
M.Sc (Chemistry)	23	5%	70%	15%	05%	95.%
M.Sc (Zoology)	25	4%	96%	-	-	100%
M.Sc (Botany)	16	6%	75%	6%	-	87%
M.Sc (Micro bio)	15	27%	73%	-	-	100%
M.A.(Political Sci.)	24	-	9%	73%	9%	91%
M.A. (English)	14	-	29%	71%	-	100%

Assessed answer sheets

76

183

- 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:
 - IQAC works to build and ensure quality culture at the institution level. IQAC committee meets regularly and plans, guides and monitors all teaching learning activities of the institution.
 - ➢ IQAC regularly takes formal and informal feedback from students, parents, alumni and other stakeholders and analyses it to take necessary actions.
- 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	5
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	1
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	3
Summer / Winter schools, Workshops, etc.	1
Others	3

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	5	1	1	-
Technical Staff	24	4	-	-

Criterion – III

3. Research, Consultancy and Extension

- 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution
 - Encouraging faculty members to participate in national /international seminars/ conferences and present their research papers.
 - Internet facility provided to all departments, subscription to journals continued.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	7	53	01
Non-Peer Review Journals	01	4	6
e-Journals	-	5	-
Conference proceedings	2	11	02

3.5 Details on Impact factor of publications:

Range	Average	V	h-index	Nos. in SCOPUS	
-------	---------	---	---------	----------------	--

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	_	-
Total	-	-	-	-

02

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

02

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

	UGC-S	SAP _	CAS _		DST-FIST DBT Scher	ne/funds	-		
3.9 For colleges	Autono INSPIF		CPE _ CE _		DBT Star S Any Other		-		
3.10 Revenue generated through consultancy -									
3.11 No. of conferences		Level	International	Nation	al State	University	College		
organized by the Instit	ution	Number	-	-	-	-	-		
organized by the Instit	ution	Sponsoring	-	-	-		-		
	L	agencies							
3.12 No. of faculty served as experts, chairpersons or resource persons 2 3.13 No. of collaborations International _ National _ Any other _									
3.14 No. of linkages create	ed during	g this year	_						
3.15 Total budget for research for current year in lakhs:									
From Funding agency			wianagement (my/Conege	,			
Total	Ni	1							
3.16 No. of patents received this year Type of Patent Number									
1	5	Type	orratem		INUI	noei			

6 No. of patents received this year	Type of Patent		Number
	National	Applied	-
	Inational	Granted	-
	Internetion of	Applied	-
	International	Granted	-
	Commercialised	Applied	-
	Commercialised	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them 13 42	
3.19 No. of Ph.D. awarded by faculty from the Institution 9	
3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)	
JRF - SRF - Project Fellows _ Any other	5
3.21 No. of students Participated in NSS events:	
University level 02 State level 0)2
National level 1 International level	-
3.22 No. of students participated in NCC events:	
University level State level	-
National level 3 International level	-
3.23 No. of Awards won in NSS:	
University level 02 State level 0)1
National level International level	-
3.24 No. of Awards won in NCC:	
University level State level	-
National level International level	-
3.25 No. of Extension activities organized	
University forum - College forum 12	
NCC 3 NSS 10 Any other 8	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- A seven days NSS residential camp was organised in village *Khandara* from 4.3.2016 to 10.3.2016.
- Various social awareness programmes were organised by the NSS units of the institution on World Environment Day, Anti Tobacco Day, Human Rights Day, International Yoga Day, National Youth Day, Harmony Day, Gandhi Jayanti and NSS Day.

Criterion – IV 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	16.23Acres	-	-	16.23
				Acres
Class rooms	30	-	-	30
Laboratories	7	-	-	7
Seminar Halls	3	-	-	3
No. of important equipments purchased $(\geq 1-0 \text{ lakh})$ during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	_
Others	-	-	-	-

4.2 Computerization of administration and library

- ➢ Internet facility in the library was strengthened.
- Computerisation of the office was extended.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	70,128	4,98,00,000	-	-	70,128	4,98,00,000
Reference Books	9061	36,24,400	-	-	9061	36,24,400
e-Books						
Journals	400	14000			400	14000
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

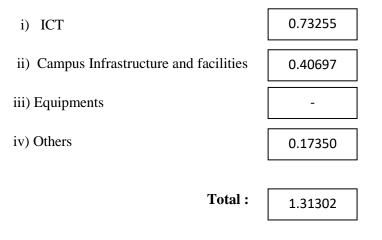
4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	78	02	12	2	2	1	15	-
Added	6	-	-	-	-		-	-
Total	84	02	12	2	2	1	15	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

UGC Network Resource Centre provides internet facility to the students. All departments have computers. Computer training is provided to the students through Career Counselling Cell of the institution.

4.6 Amount spent on maintenance in lakhs :



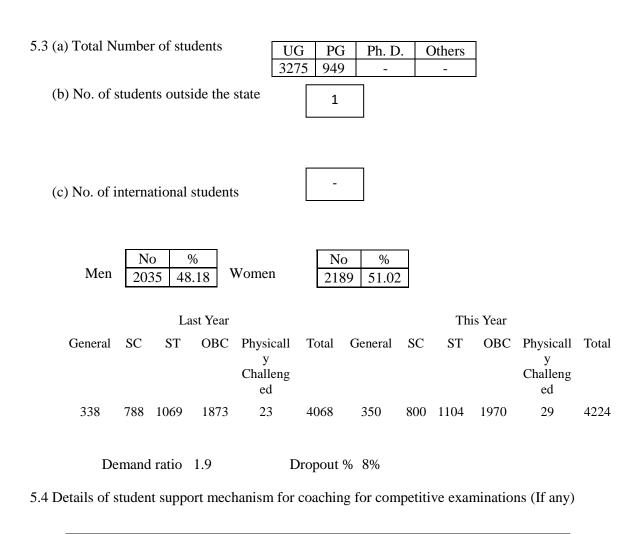
Criterion – V 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Information regarding various Student Support Services are displayed on notice boards. Committees are formed to provide Student Support Services. IQAC monitors the implementation of various student welfare schemes of MP Government.

5.2 Efforts made by the institution for tracking the progression

Career Counselling Cell and various departments track the progression of students. Alumni Association and Parents- teachers Meet are also helpful in it.



Workshops on 'Interview Skills', 'Samvida Teachers' Recruitment', 'Preparation for Competitive Exams' were organised by Career Counselling Cell of the institution.

No. of students beneficiaries			321				
5.5 No. of studen	ts qualifi	ied in these e	xamination	S			
NET	-	SET/SLE	Γ 1	GATE	_	CAT	_
IAS/IPS etc	-	State PSC	-	UPSC	_	Others	-

5.6 Details of student counselling and career guidance

	Group discussions, guest lectures, workshops and motivational lectures were arranged for developing job-oriented skills amongst the students.
>	Two short- term job-oriented trainings courses of 'Mobile Repairing' and 'Computer' were provided to two hundred thirty three students through Swami Vivekananda Career Counselling Cell of the institution.
	A district level career fair was organised by Career Counselling Cell of the institution on 16 th and 17 th February 2016 wherein one hundred sixty-nine students got jobs.

2838

No. of students benefitted

5.7 Details of campus placement

	On campus	Off Campus	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
15	4000	169	06

5.8 Details of gender sensitization programmes

Gender sensitization programmes were organised through NSS and	
Personality Development Cell of the institution.	

5.9 Students Activities

5.9.1	No. of students participated in Sports, Games and other events						
	State/ University level	3	National level	-	International level	-	
	No. of students partic	cipated in	cultural events				
	State/ University level	54	National level	-	International level	-	
5.9.2	No. of medals /awards v	von by st	udents in Sports,	Games a	nd other events		
Sports:	State/ University level	-	National level	-	International level	-	
Cultura	l: State/ University level	-	National level	-	International level	-	

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	9	9000
Financial support from government	3142	3,41,07,943
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs	: State/ University level	_	National level	-	International level	-
Exhibitio	on: State/ University level	_	National level	-	International level	-
5.12 N	o. of social initiatives unde	rtaken by	the students	2		

5.13 Major grievances of students (if any) redressed:

- ➢ Women's rest room was constructed.
- > Additional computers were provided to the library.
- ➢ Wi-Fi facility was strengthened.
- > Grievances regarding results were redressed by the semester cell.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To develop a technology-oriented society catering to the needs of surrounding communities. To produce ideal citizens of the country by developing in them human values and non-communal brotherhood.

The mission of the institution is 'Education for poor and all."

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college adopts the curricula designed and developed by Barkatullah University, Bhopal. Some of the teachers participate in curriculum designing and curriculum review meetings as members of Board of Studies.

6.3.2 Teaching and Learning

Faculty members use ICT methods to make the teaching more effective. They prepare lesson plans and evaluation schedules well in advance.

6.3.3 Examination and Evaluation

Transparent internal examination evaluation.

Retotalling facility provided by the University.

6.3.4 Research and Development

Research methodology training in course work is provided prior to PhD registration.

Latest reference books were purchased and journals were subscribed.

6.3.5 Library, ICT and physical infrastructure / instrumentation

New library building with sufficient space is being constructed. Infrastructure is augmented according to the strength of students.

6.3.6 Human Resource Management

Various committees were made for effective human resource management.

6.3.7 Faculty and Staff recruitment

Permanent faculty is recruited through MPPSC according to the rules of UGC and state government. Administrative staff and technical staff is recruited according to the rules laid down by state government.

6.3.8 Industry Interaction / Collaboration

Industrial tours were arranged for the students of some of the departments.

6.3.9 Admission of Students

Students are admitted to all the courses through centralized online admission process as per the directives of the state government.

6.4 Welfare schemes for

Teaching	Study leave, duty
C C	leave, medical
	reimbursement
Non	Festival advance,
teaching	grain advance,
	uniform
Students	Fee concession,
	insurance, mobiles and
	various scholarships of
	state government. Free
	of cost books and
	stationery to the
	students belonging to
	SC/ST category.

6.5 Total corpus fund generated

51, 51,836

6.6 Whether annual financial audit has been done

Yes	-	No
-----	---	----

Audit	Туре	External		Inter		l
		Yes/No	Agency	Yes/No	Э.	Authority
Academic		No	No	No		No
Administr	ative	Yes	CA	Yes		
6.8 Does the Unive	rsity/ Auto	onomous College	declare rest	ults within 30 o	days?	
	For	UG Programmes	Yes	-	No	V
	For	PG Programmes	Yes	-	No	V
6.9 What efforts are	e made by	the University/ A	utonomous	College for E	xaminat	ion Reforms?
					_	
		NA				

6.7 Whether Academic and Administrative Audit (AAA) have been done?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Meetings of Alumni Association are conducted twice in a year. They provide career guidance to the students. Some of them are invited for guest lectures as well.

6.12 Activities and support from the Parent – Teacher Association

Parents-teachers Association meet is organised every year. Feedback on various aspects is taken from them. Suggestions provided by them are implemented. 6.13 Development programmes for support staff

Support staff is encouraged to get training in their respective areas.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree plantation and cleaning of college premises was done periodically as part of '*Swachchh Bharat Abhiyan*'. Creation of botanic garden, rainwater harvesting and paperless work were measures taken to make the campus eco- friendly.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

CCTV cameras were installed to improve the efficiency of the administration.

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
 - The SSR of the institution was prepared.
 - Meetings of IQAC were held with various stakeholders.
 - Quality improvement strategies were made and implemented.
 - Basketball ground was renovated.
 - IT Cell was established. One smart class was constructed.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Language and Culture Laboratory
- College Amenities for Public Service

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

		Environmental awareness is promoted through tree plantation, roof water harvesting, energy conservation and hazardous waste management.						
7.5	Whe	ther environmental audit was conducted?	Yes		No	V		

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The institution is catering to educational needs of rural and tribal students with poor socio- economic background. Fulfilment of the vision and mission of the institution can be perceived in highly placed and influential alumni.

8. Plans of institution for next year

- Renovation of office building
- Effective utilization of highly placed and influential alumni and PTA for augmenting the placement facilities and other supporting services.

Name: Dr. K. R. Magarde

Name: Dr. R.K. Tiwari

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC